

Amendment Two
to the
Michigan Strategic Fund
Professional Services Contract
with
ICF Incorporated, L.L.C

This Amendment Two (the “Amendment”), dated March 30, 2023, is to the Michigan Strategic Fund (the “MSF”) Professional Services Contract with ICF Incorporated, L.L.C (the “Company”), CASE-355408, as amended (the “Agreement”). Under the Agreement, the MSF provided the Company with funding assistance to provides services and deliverables required to develop, submit to, and receive final approval by the Department of Housing and Urban Development (“HUD”) an actionable, effective, and compliant Action Plan associated with the dam collapse along the Tittabawassee River encompassing Gladwin, Midland, and Saginaw counties. The MSF wishes to amend the Agreement to permit the continuation of the Company’s services. To that end, the MSF and Company agree that it is necessary to amend the Agreement.

Pursuant to Section R) of the Agreement, the Parties agree to amend the Agreement as follows:

1. Delete Section I of the Agreement in its entirety and replace with the following:

“Contractor will provide services and deliverables required to develop, submit to, and receive final approval by the Department of Housing and Urban Development (“HUD”) an actionable, effective, and compliant Action Plan including any substantial and non-substantial Action Plan Amendments associated with the dam collapse along the Tittabawassee River encompassing Gladwin, Midland, and Saginaw Counties, and also associated with 2021 flooding in Wayne County.

Contractor will also provide capacity building and technical assistance support to the Michigan Economic Development Corporation staff and its Grantees through the Community Development Block Grant – Disaster Recovery (CDBG-DR) program lifecycle for the 2020 and 2021 HUD CDBG-DR allocation.”

2. Exhibit A is deleted in its entirety and replaced with the attached Revised Exhibit A.

The following document is incorporated by reference as binding obligations, terms and conditions of the Agreement:

Revised Exhibit A

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Except as specifically provided above, the Parties agree that all terms and conditions of the Agreement shall remain unchanged and in effect.

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The signatories below warrant that they are empowered to enter into this Amendment.

CONTRACTOR ACCEPTANCE:

ICF Incorporated, L.L.C.

Dated: 4/5/23



Andrew Wilson
Contracts Manager

MSF ACCEPTANCE:

Michigan Strategic Fund

Dated: 4/5/2023

DocuSigned by:

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Valerie Hoag
Fund Manager

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REVISED EXHIBIT A

Budget

| Labor Detail | Task 1 Pre-Award Regulatory Support | | | Task 2 Community Development Block Grant-Disaster Recovery (CDBG-DR) Action Plan and Certifications | | Task 3 Certifications and Implementation Plan | | Task 4 Community and Stakeholder Engagement | | Task 5 Assessment of Administrative Capacity | | Task 6 Project Management and Coordination | | Total | |
|---|-------------------------------------|------------|-----------------|---|------------------|---|-----------------|---|------------------|--|-----------------|--|------------------|--------------|------------------|
| | Labor Category | Rate | Hours | Dollars | Hours | Dollars | Hours | Dollars | Hours | Dollars | Hours | Dollars | Hours | Dollars | Hours |
| Project Manager | \$175.00 | 30 | \$5,250 | 150 | \$26,250 | 16 | \$2,800 | 30 | \$5,250 | 35 | \$6,125 | 216 | \$37,800 | 477 | \$83,475 |
| Action Plan & Administrative Capacity Lead | \$155.00 | - | | 290 | \$44,950 | 23 | \$3,565 | - | | - | | 216 | \$33,480 | 529 | \$81,995 |
| Training and Pre-award Regulatory Lead | \$155.00 | 100 | \$15,500 | - | | - | | - | | 180 | \$27,900 | 216 | \$33,480 | 496 | \$76,880 |
| Community and Stakeholder Engagement Lead | \$170.00 | - | | - | | - | | 200 | \$34,000 | - | | 216 | \$36,720 | 416 | \$70,720 |
| Action Plan and Administrative Capacity Support | \$165.00 | - | | 300 | \$49,500 | 53 | \$8,745 | 10 | \$1,650 | - | | 78 | \$12,870 | 441 | \$72,765 |
| Training and Pre-award Regulatory Support | \$165.00 | 60 | \$9,900 | - | | - | | 10 | \$1,650 | 60 | \$9,900 | 78 | \$12,870 | 208 | \$34,320 |
| Community and Stakeholder Engagement I | \$105.00 | - | | - | | - | | 1,311 | \$137,655 | - | | - | | 1,311 | \$137,655 |
| Community and Stakeholder Engagement II | \$150.00 | - | | - | | - | | 302 | \$45,300 | - | | - | | 302 | \$45,300 |
| Subject Matter Expert I | \$120.00 | - | | 40 | \$4,800 | 40 | \$4,800 | - | | 60 | \$7,200 | - | | 140 | \$16,800 |
| Subject Matter Expert II | \$150.00 | - | | 180 | \$27,000 | - | | - | | 80 | \$12,000 | - | | 260 | \$39,000 |
| Subject Matter Expert III | \$195.00 | - | | 140 | \$27,300 | - | | 10 | \$1,950 | 40 | \$7,800 | - | | 190 | \$37,050 |
| Analyst | \$90.00 | 10 | \$900 | 180 | \$16,200 | 24 | \$2,160 | - | | - | | 60 | \$5,400 | 274 | \$24,660 |
| Total Labor | | 200 | \$31,550 | 1,280 | \$196,000 | 156 | \$22,070 | 1,873 | \$227,455 | 455 | \$70,925 | 1,080 | \$177,956 | 5,044 | \$777,990 |
| Other Direct Costs | | | | | | | | | \$44,145 | | | | | | \$44,145 |
| Travel | | | \$3,081 | | \$3,319 | | | | \$1,489 | | | | \$5,336 | | \$13,225 |
| Total Proposed Time & Materials | | 200 | \$34,631 | 1,280 | \$199,319 | 156 | \$22,070 | 1,873 | \$273,089 | 455 | \$70,925 | 1,080 | \$177,956 | 5,044 | \$777,990 |

Contractor allowed to reallocate funds between Labor Categories as needed.

Task 1: Pre-award Regulatory Support

| Deliverables |
|---|
| Develop and deliver trainings to MEDC staff and its Subrecipients on CDBG-DR fundamentals, cross cutting federal regulations and program specific trainings |
| Determine waivers necessary for grant and program implementation and draft waiver requests, as necessary |
| Provide capacity building and technical assistance to MEDC staff to assist with grant and program implementation needs, as requested by MEDC |

Task 2: Community Development Block Grant Action Plan and Certifications

| Deliverables |
|---|
| Provide a Public Action Plan development work plan and timeline |
| Provide a summary of the FRN (and other HUD guidance) in English and Spanish and other languages if deemed necessary |
| Provide an updated Public Action Plan development work plan and timeline pursuant to any new and applicable information in the FRNs |
| Draft the unmet needs assessment |
| Draft the mitigation needs assessment |

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| Deliverables |
|---|
| Draft the program design for unmet recovery and mitigation programs that is responsive to the needs assessment and all funding requirements |
| Complete a draft Public Action Plan for MEDC review |
| Pursuant to timelines required to meet the submission deadline published in the authorizing FRN, provide the final draft Public Action Plan incorporating MEDC comments for public comment in English, Spanish, and other required languages, ensuring all documents meet the Americans with Disabilities Act (ADA) accessibility standards pursuant to Section 504 and 508 of the Rehabilitation Act <i>Note: ICF will meet HUD extended timelines as described in this proposal.</i> |
| Pursuant to the timelines identified in the applicable FRN, provide the final Public Action Plan (with public comment incorporated) packaged for delivery to HUD <i>Note: ICF will meet the HUD extended timeline and ensure the Public Action Plan is delivered in DRGR per the FRN requirements.</i> |
| Finalize the document(s), incorporating HUD comments |
| Provide the final approved Public Action Plan for posting on the website in English and Spanish (and other languages if determined necessary) |
| Enter Public Action Plan in DRGR |
| Draft Action Plan Amendments, as necessary |

Task 3: Certifications and Proficient Controls

| Deliverables |
|---|
| Draft Certifications of Proficient Controls and implementation plan package(s) |
| Final Certifications of Proficient Controls and implementation plan package(s) to submit to HUD |

Task 4: Community and Stakeholder Engagement

| Deliverable |
|--|
| Provide a four-step LEP process for each impacted jurisdiction to determine what (if any) languages other than English and Spanish will be needed for all meetings and documents |
| Compile list of key organizations by county active in disaster recovery and mitigation |
| Host stakeholder and public meetings in each impacted county and/or individual impacted jurisdiction |
| Deliver on-demand communications and messaging support, including the development of engagement materials |
| Establish a coordination team and stakeholder list |
| Provide on-demand logistical support and facilitation of meetings |

Task 5: Assessment of Administrative Capacity

| Deliverable |
|---|
| Issue reports (at a minimum, one for each unit of local government) pending method of distribution decisions from MEDC detailing the capacity of each unit of local government to administer CDBG-DR funding and CDBG-MIT funding if separate |

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Task 6: Project Management and Coordination

| Deliverable |
|---|
| Weekly project status meetings and reports |
| Work plan inclusive of tasks, deliverables, and individual(s) assigned to lead or support the completion of each item |